

Focusing Four

Decisions

PROCESS

- Explain task, topic, and process.
- Check for understanding.
- Brainstorm ideas and record on chart paper.
- Push for between 12 and 18 ideas.
- Members ask questions of clarification. The “author” responds.
- Members advocate items.
- By using the Rule of One-Third strategy in this appendix, determine which items are of greatest interest to the group. Use a hand count.
- Conclude by determining a process to narrow the choices down to one or two if necessary. See Close the Discussion in this appendix.

ALTERNATIVE

- Occasionally have partners confer before a new step in the process begins.

TIPS

- Each step in the process must be kept separate.
- Statements of advocacy must be stated in the positive, such as “I advocate this because . . . ,” and never “I don’t like this because”
- Tell group members they will be guided, not bound, by the numbers. For example, in a group of 15 members, item A gets 9 counts and item B gets 11; that might not be a sufficient enough difference to select B. In cases like this, the facilitator will ask the group how it wants to handle the situation.
- View video available at www.adaptiveschools.com

NOTES AND APPLICATIONS
